

Job posting: Student assistant for China's Role in Cyber Security Project

The LeidenAsiaCentre is looking for a student assistant for its China-Cyber project. The project aims to increase levels of knowledge and awareness among a variety of target groups, including policymakers, businesses, and researchers engaging with China as well as civil society organizations. Its primary focus is to support The Netherlands (and Europe) with the various challenges China's cyber policy poses, in addition to stimulating effective engagement with China.

Type: Student assistant

Applicant profile: MA student

Start date: February 1, 2020

Hours: 15,4 hours/week

Application deadline: January 15, 2020

Job description

The student assistant will support the project with the following tasks:

- Organizing and carrying out events and meetings
- Communicating with stakeholders
- Monitoring Chinese publications
- Editing English translations of Chinese laws and policy papers
- Editing a dictionary for Chinese cyberlaw terms
- Writing reports and meeting minutes
- Researching China-related cyber issues
- Drafting the DigiChina newsletter

Requirements

Applicants should have the following skills:

- Proven experience in / talent for organizing events and all aspects around it
- Fluency in English oral and written (preferable in Dutch as well)
- Advanced skills in Chinese
- Pragmatic and organized
- Ideally interest in and previous knowledge on Cyber issues related to China

If you are interested in applying, please send your CV and cover letter to sprangers@leidenasiacentre.nl.